

M&O
INDONESIA

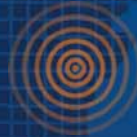
A WOOD GROUP COMPANY

AUSTRALIAN SKILLS TRAINING

AST!

TRAINING SERVICES CATALOGUE

Safety, Security & Emergency Training
for a Challenging World!



Introduction

M&O Indonesia is a division of PT Australian Skills Training that is operated by the global training specialists M&O Global, who design and conduct specialised, client focused training and education programmes and associated services across 20 different countries. In all these places we are committed to service and passionate about quality.

Now open and operating in Batam Island, M&O Indonesia offers a diverse range of world class competency based training courses to meet the safety needs of the Indonesian oil and gas industry.

M&O Indonesia is your one stop shop for a diverse range of training services, to ensure a safe and competent operating environment in the potentially hazardous oil and gas industry. All training courses and services can be customised to meet the specific requirements of our clients, focusing on required content and learning outcomes to achieve your in house objectives. Courses are conducted by qualified professionals, and cover topics including;

- First Aid & Emergency Medical Training,
- Fire Safety & Fire Fighting Courses,
- Maritime & Offshore Safety Training,
- Health & Safety Training Courses,
- Specialised Drilling, and
- Safety & Emergency Management Training Courses.

M&O Indonesia range of training and services prepares your people and organisation to comprehensively deal with all elements of emergencies that may arise in the upstream and downstream oil and gas industry. From writing and developing emergency response plans, to training personnel in skills and competencies to respond to likely emergencies, and managing the emergency from the Board Room down, M&O Indonesia provides a total approach to emergency mitigation from response to recovery.

M&O Indonesia conducts all of its operations according to our ISO 9001:2001 Quality Management System (QMS), ensuring the highest quality and standard of operations. All training courses and instructors are also regularly audited and upgraded to meet the rigorous requirements of the M&O Global GSS (Global Safety System), ensuring your trainees receive world class training at all times.

PT. Australian Skills Training is now part of Wood Group a publicly listed company in the UK. Wood Group specialises in Offshore Engineering and Maintenance and employs over 35,000 people around the world. PT. Australian Skills Training is the trading entity for M&O Indonesia (Offshore Safety) and Australian Skills Training (Industrial Skills).

Our fully equipped training centre is located in Bengkong, Batam and is only 10 minutes drive from PT. McDermott Indonesia premises.



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OFFSHORE SAFETY TRAINING

Basic Offshore Safety Induction and Emergency Training (BOSIET)

This is an OPITO approved course, designed and conducted according to OPITO standards for cold water locations. The course includes Offshore Safety Induction, Sea Survival, Helicopter Safety and Underwater Escape Training, Fire Fighting & Self Rescue and Basic First Aid. Includes Emergency Breathing Systems (EBS) and Emersion Suits.

Duration:	3 Days
Accreditation:	OPITO
Pre-requisites:	Valid medical certificate
Validity:	4 Years

Tropical Basic Offshore Safety Induction and Emergency Training (TBOSIET)

This is an OPITO approved course, designed and conducted according to OPITO standards. This is the Tropical version of the BOSIET. The courses are identical except that the Tropical BOSIET does not include the Emergency Breathing Systems (EBS) and Emersion Suits. Suitable for personnel who are unlikely to work in cold water locations in the 4 yr life of the certification.

Duration:	2.5 Days
Accreditation:	OPITO
Pre-requisites:	Valid medical certificate
Validity:	4 Years

Helicopter Underwater Escape Training (HUET)

This course is designed and conducted according to the OPITO standard for Helicopter Underwater and Escape training. This course is suited for personnel who may be required to fly offshore where the full BOSIET is not required by the customer. Includes Emergency Breathing Systems (EBS) and Emersion Suits.

Duration:	0.5 Day
Accreditation:	OPITO
Pre-requisites:	Valid medical certificate
Validity:	4 Years

Tropical Helicopter Underwater Escape Training (THUET)

This course is designed and conducted according to the OPITO standard for Helicopter Underwater and Escape training and is the Tropical version of the HUET. Does not include EBS or emersion suits. Persons restricted to Tropical regions.

Duration:	0.5 Day
Accreditation:	OPITO
Pre-requisites:	Valid medical certificate
Validity:	4 Years

Further Offshore Emergency Training (FOET)

This course is refresher training for those that have previously done the BOSIET & FOET courses, which are still current. This course is mainly practical and consists of Helicopter safety and escape, fire fighting & self rescue and emergency first aid.

Duration:	1 Day
Accreditation:	OPITO
Pre-requisites:	BOSIET Valid medical certificate for FOET
Validity:	4 Years

Tropical Further Offshore Emergency Training (TFOET)

This course is refresher training for those that have previously done the T-BOSIET, T-FOET, BOSIET & FOET courses, which are still current. This course is mainly practical and consists of Helicopter safety and escape, fire fighting & self rescue and emergency first aid.

Duration:	1 Day
Accreditation:	OPITO
Pre-requisites:	TBOSIET Valid medical certificate for TFOET

Travel Safely by Boat (TSbB)

This course is designed and conducted according to the OPITO standard. This course is for people working in regions where personnel may be required to travel by boat and transfer from Vessel to Vessel or Vessel to platform.

Duration:	2 Hours
Accreditation:	OPITO
Pre-requisites:	Valid medical certificate
Validity:	4 Years

HUET and Sea Survival

Theoretical and practical training in helicopter safety, helicopter underwater escape and sea survival skills.

Duration:	1 Day
Accreditation:	M&O
Pre-requisites:	Valid medical certificate
Validity:	4 Years

Sea Survival

Theoretical and practical training in sea survival skills and techniques, including the use of a marine life raft.

Duration:	0.5 Day
Accreditation:	M&O
Validity:	4 Years

H2S Awareness

Theoretical training of H2S hazards, detection and controls including safety and emergency procedures / equipment.

Duration:	0.5 Day
Accreditation:	M&O

Helicopter Landing Officer (HLO)

Theoretical and practical training in Helicopter safety and the duties of the helicopter landing officer (does not include refuelling).

Duration:	2 Days
Accreditation:	M&O GSS

Helideck Attendant

Theoretical and practical training in helicopter safety and the duties of the helicopter attendant.

Duration:	1 Day
Accreditation:	M&O GSS

FIRE TRAINING

STCW 95 Fire Prevention and Fire Fighting (A-V1/1-2)

Theoretical and practical training in the techniques and principles of fire prevention, and actions to take when discovering a fire on board. Including the safe and effective use of extinguishers, fire hoses, and using self contained breathing apparatus (SCBA).

Duration: 2 Days
Accreditation: STCW 95

Wear and Operate Self Contained Breathing Apparatus (SCBA)

Theoretical and practical training in the use and operation of SCBA, including high and low pressure tests.

Duration: 1 Day
Accreditation: M&O

SCBA Search & Rescue

Theoretical and practical training in the use and operation of SCBA, including search and rescue techniques, BA control, and practice in a variety of situations including an enclosed smoke filled heated environment (smokehouse).

Duration: 2 Days
Accreditation: M&O
Pre-requisites: Valid medical certificate Recommended

SCBA (PUAFIR207A) (Under Development)

Theoretical and practical training in the use and operation of SCBA, including search and rescue techniques, BA control, and practice in a variety of situations including an enclosed smoke filled heated environment (smokehouse). Trained to Australian Standards.

Duration: 5 Days
Accreditation: PUAFIR207A
Australian Public Safety Training Package
Pre-requisites: Valid medical certificate Recommended

Fire Science and Extinguishers

Theoretical and practical training in fire science, fire prevention and fire fighting, including the use of a fire blanket, and fire extinguishers; using dry chemical, water, foam and CO2.

Duration: 0.5 Day
Accreditation: M&O

Fire Extinguisher Familiarisation

Theoretical and practical training in fire prevention and the use of a fire blanket, and fire extinguishers.

Duration: 2 Hours
Accreditation: M&O

Smoke Hood Familiarisation

Theoretical and practical training in fire prevention and the use of a Smoke hood Systems (EBS) and Emersion Suits.

Duration: 0.5 Day
Accreditation: M&O

Fire Marshal

Principles of the safe evacuation of buildings in an emergency and the Fire Marshals responsibilities in the workplace. Course includes analysis and use of clients building evacuation plan.

Duration: 1 Day
Accreditation: M&O

Fire Warden

Principles of the safe evacuation of buildings in an emergency and the Fire Wardens responsibilities in the workplace. Course includes analysis and use of clients building evacuation plan.

Duration: 1 Day
Accreditation: M&O

MARITIME SAFETY TRAINING

STCW 95 Basic Safety Training

A combined programme that incorporates the following modules;

- Personal Survival Techniques (A-V1/1-1).
- Fire Prevention and Fire Fighting (A-V1/1-2).
- Elementary First Aid (A-V1/1-3).
- Personal Safety and Social Responsibility (A-V1/1-4).

Duration: 5 Days
Accreditation: STCW 95

STCW 95 Personal Survival Techniques (A-V1/1-1)

Theoretical and practical training in life saving appliances and sea survival techniques, including the use of a life raft.

Duration: 1 Days
Accreditation: STCW 95

STCW 95 Fire Prevention and Fire Fighting (A-V1/1-2)

Theoretical and practical training in the techniques and principles of fire prevention, and actions to take when discovering a fire on board. Including the safe and effective use of extinguishers, fire hoses, and using self contained breathing apparatus (SCBA).

Duration: 2 Days
Accreditation: STCW 95

STCW 95 Elementary First Aid (A-V1/1-3)

Theoretical and practical training in the knowledge and skills required to treat and stabilise medical situations as a first aid responder.

Duration: 2 Days
Accreditation: STCW 95

STCW 95 Personal Safety & Social Responsibilities (A-V1/1-4)

Theoretical training in the following: Types of marine emergencies and the contingency for these emergencies. Emergency duties and actions to take. Basic environmental protection procedures. Safe working practices and accident prevention. Confined Space precautions. Social responsibilities aboard ship.

Duration: 1 Day
Accreditation: STCW 95

HEALTH & SAFETY COURSES

Plan A Confined Space Entry

Theoretical training in the principles and procedures for planning an entry into a confined space, including permit requirements, and the roles and responsibilities for all involved.

Duration: 1 Day
Accreditation: M&O

Confined Space Entry

Theoretical training in the permit procedures for entering a vessel or confined space, plus the practical techniques and procedures for working with a variety of breathing apparatus systems in confined spaces.

Duration: 2 Days
Accreditation: M&O
GSS
Pre-requisites: Wear & Operate SCBA Training

Confined Space Rescue

Theoretical and practical training in the techniques and skills required to extricate an injured person(s) from a vessel or confined space, including patient handling and the use of ropes, tripods and stretchers.

Note: This training is for basic rescues from confined spaces. If the proposed rescuer is going into complex confined spaces, further rescue training may be required.

Duration: 2 Days
Accreditation: M&O
GSS
Pre-requisites: Confined Space Entry Training
First Aid Responder Training Recommended

Permit To Work (client specific)

Introduction to the Permit to Work system, responsibilities, and supporting documentation.

Note: This course can be tailored to the clients PTW system

Duration: 1 Day
Accreditation: M&O
GSS

Hazard Identification / Management

Techniques, tools and practices for the identification of existing and potential hazards in the workplace and how they are managed.

Duration: 1 Day
Accreditation: M&O
GSS

Authorised Gas Testing 1

AGT Level 1 is required for those involved with performing a test for oxygen, flammable and toxic gases up to and including working in confined spaces.

NOTE: Persons undertaking Safety Watch duties at the entrance to a confined space shall be an AGT Level 1 Gas Tester.

Duration: 12 Hours
Accreditation: M&O

Authorised Gas Testing 2

AGT Level 2 is required for those involved with testing for flammable gas in preparation for hot work.

Duration: 7 Hours
Accreditation: M&O

Authorised Gas Testing 3

AGT Level 3 is required for those who provide safety watch duties by the ongoing monitoring of a hot work site.

Duration: 4 Hours
Accreditation: M&O

Accident Investigation

Techniques and tools for the investigation of incidents and accidents in the workplace.

Duration: 1 Day
Accreditation: M&O
GSS
Pre-requisites: Hazard Identification/
Management
Recommended

Workplace Safety Awareness

Principles of a safe workplace, and how to implement these, with a outline of the responsibilities of the employer and employees

Duration: 1 Day
Accreditation: M&O
GSS

Safety Observer in the Workplace

Specific course developed to meet the needs of industry for persons observing and monitoring hot work, confined spaces and working at heights

Duration: 1.5 Days
Accreditation: M&O
Pre-requisites: First Aid Responder
Training Recommended

Chemical Safety

Principles and practices of working safely with chemicals

Duration: 1 Day
Accreditation: M&O
GSS

INDUSTRIAL SKILLS TRAINING

Basic Rigging

This course is designed for participants to gain the necessary skills to plan, prepare and complete rigging work as prescribed by the Australian National Standard for Licensing Persons Performing High Risk Work. On completion of this course, participants will be able to determine the SWL of gear and materials; select, maintain and inspect fibre ropes, chains, steel and wire ropes; perform splicing techniques and demonstrate a number of bends and hitches; sling, move and place loads; directing cranes.

Duration: 5 Days
Accreditation: AST

Advanced Rigging (Rigging for Supervisors)

This course is designed for participants to gain high level skills in the planning and supervision of lifting and rigging work as prescribed by the Australian National Standard for Licensing Persons Performing High Risk Work. On completion of this course, participants will be able to conduct high level planning, risk assessment, perform rigging/lifting calculations and determine methods for conducting rigging and lifting operations safely.

Duration: 5 Days
Accreditation: AST

Rigging Equipment Inspection

This course is designed to give participants the necessary skills and knowledge to inspect rigging equipment for defects and compliance with recognised standards. On completion of this course, participants will be able to inspect various rigging appliances for defects, maintain and inspect fibre ropes, chains, steel and wire ropes; implement management regimes for the correct storage, certification/testing, and maintenance of slinging/rigging gear.

Duration: 5 Days
Accreditation: AST

Basic Scaffolding

This course is designed for participants to gain the necessary skills to plan, prepare & complete basic scaffolding work as prescribed by the Australian National Standard for Licensing Persons Performing High Risk Work. On completion of this course participants will be able to inspect equipment; work with fibre ropes; construct and dismantle modular scaffolds.

Duration: 5 Days
Accreditation: AST

Advanced Scaffolding

This course is designed for participants to gain the necessary skills to plan, prepare & complete advanced scaffolding work as prescribed by the Australian National Standard for Licensing Persons Performing High Risk Work. On completion of this course participants will be able to select and inspect gear and construct and dismantle hung scaffolds.

Duration:	5 Days
Accreditation:	AST
Pre-requisites:	AST Basic Scaffolding Course or equivalent

Working Safely at Heights

This course is designed to provide participants with the necessary knowledge and skills to work safely at heights. On completion of this course, participants will have knowledge of the OHS, be able to identify and control hazards; understand job planning and resources required, access and egress; fall arrest systems and Personal Protective Equipment plus work confidently and competently at heights.

Duration:	1 Day
Accreditation:	AST

Manual handling

Manual handling is an often neglected area of safe work practices despite the fact that incorrect and unsafe manual handling practices amount to more than one third of all work related injuries. This translates into a massive human cost, compensation cost and loss of productivity. On completion of this course participants will gain an understanding of the legal requirements for manual handling, apply sound manual handling techniques and performance of the four stage approach.

Duration:	1 Day
Accreditation:	AST

Basic Welding

This course is designed to give participants the necessary skills to carry out basic welding using the SMAW process to a standard consistent with AS1554 GP. The training also covers basic welding knowledge including, welding safety; welding regulations; joint terminology; electrode types; distortion control, and workmanship practices.

Duration:	10 Days
Accreditation:	AST

Advanced Welding

This course is designed to give participants the necessary skills to carry out advanced welding using the SMAW process to a standard consistent with AS1554 SP. The training also covers basic welding knowledge including, weldability of steels, welding symbols, testing of welded components, and formulation of weld procedures.

Duration:	10 Days
Accreditation:	AST
Pre-requisites:	Basic Welding using SMAW process

Basic Pipe fitting

This course is designed to give participants the necessary knowledge and skills to fabricate and install basic steel piping systems.

Duration:	5 Days
Accreditation:	AST
Pre-requisites:	Previous experience in steel fabrication and welding

Pipe Welding – SMAW 6G position (6Ó Sch 80)

The aim of this course is to enhance practical skills to successfully weld a compliant 6G 6" (150NB) pipe weld using the SMAW process. This is achieved through experienced trainers providing the necessary training and coaching to the candidates.

Duration:	10 Days
Accreditation:	AST
Pre-requisites:	Previous SMAW welding experience

Pipe Welding - SMAW/GTAW 6G Position (6Ó Sch 80 with GTAW root)

The aim of this course is to enhance practical skills to successfully weld a compliant 6G 6" (150NB) pipe weld using the GTAW/SMAW process. This is achieved through experienced trainers providing the necessary training and coaching to the candidates.

Duration:	10 Days
Accreditation:	AST
Pre-requisites:	Previous GTAW/SMAW welding experience

Pipe Welding - GTAW 6G Position (2Ó Sch 40)

The aim of this course is to enhance practical skills to successfully weld a compliant 6G 2" (50NB) pipe weld using the GTAW process. This is achieved through experienced trainers providing the necessary training and coaching to the candidates.

Duration:	10 Days
Accreditation:	AST
Pre-requisites:	Previous GTAW welding experience

Mobile Slewing Cranes

This course is designed for participants to gain the necessary skills to safely operate a mobile crane as described in the Australian National Standard for Licensing Persons Performing High Risk Work. On completion of the course participants will be able to perform pre-operational checks; set-up and operate the crane competently; shut down and dismantle and perform various operations.

Duration:	10 Days
Accreditation:	AST

Overhead Cranes

This course is designed to give participants the necessary skills to safely operate an overhead crane with 3 or less movements by pendant or remote control. On completion of this course, participants will be able to undertake pre-operational checks; set-up and operate the crane competently; shut down and perform various lifting operations safely and efficiently in accordance with workplace procedures and Australian Standard AS2550.3. NOTE: If your crane has 4 or more movements then you should visit the Bridge and Gantry page on our website.

Duration:	1 Day
Accreditation:	AST

Forklift Operation

This course is designed to provide participants with the sound understanding and knowledge required to enable them to operate a fork lift truck safely in accordance with Australian Standard AS 2359.2.

Duration:	1 Day
Accreditation:	AST

Elevated Work Platforms

This course is designed for participants to gain the necessary skills to plan, prepare and complete Elevating Work Platform work as prescribed by the Australian National Standard for Licensing Persons Performing High Risk Work. On completion of this course participants will be able to conduct routine checks; plan work; check controls, operate and shut down elevated work platform.

Duration: 1 Day (experienced Operators)
2 Day (inexperienced Operators)
Accreditation: AST

Hydraulics 1

This course is designed to give participants the knowledge and practical skills to check hydraulic system components, and identify, repair and replace faulty components. Hydraulic system components are identified inspected and assessed using fluid power principles to predetermined specifications from data sheets and circuit diagrams.

Duration: 5 Days
Accreditation: AST

FIRST AID COURSES

Basic Life Support

Basic training in how to respond to common first aid emergencies. The course includes training and practice in scene assessment, personal safety, CPR, choking, heart attack, bleeding, burns, dislocations and fractures

Duration: 1 Day
Accreditation: M&O
GSS

First Aid Responder

Theoretical and practical training in how to respond to medical emergencies and includes: Scene assessment, personal safety and patient management, CPR, choking, heart attack, bleeding, diabetes, fractures, dislocations, burns, poisoning, electrical injuries, chest and abdominal injuries, allergic reactions and heat stroke.

Duration: 2 Day
Accreditation: M&O
GSS

TRAINING AND ASSESSMENT COURSES

TAE40110 Certificate IV in Training and Assessment

The TAE40110 will give you the necessary skills and knowledge to undertake training and assessment services in the vocational education and training (VET) sector. Achievement of this qualification is a requirement of the Australian Quality Training Framework Essential Standards for Registration (AQTF2010). Australian Skills Training takes a hand on and fun approach to this course. It crosses industry types, and is applicable within training organisations, enterprise or in other workplace contexts.

The TAE40110 course is based on 7 core and 3 elective units of competency:

Core:

- TAEDES401A Design and develop learning programs
- TAEDES402A Use training packages and accredited courses to meet client needs
- TAEDEL401A Plan, organise and deliver group-based learning
- TAEDEL402A Plan, organise and facilitate learning in the workplace
- TAEASS401A Plan assessment activities and processes
- TAEASS402A Assess competence
- TAEASS403A Participate in assessment validation

Elective:

- TAEASS301A Contribute to assessment
- TAEDEL301A Provide work skill instruction
- BSBCMM401A Make a presentation

Please note that there are other electives to choose from in the TAE10 training package (however, AST feel that these electives will give you the best all-round qualification and experience to be a trainer/assessor in a wide range of industries.

Also note that the TAE40110 allows one elective unit to be selected from any currently endorsed Training Package or accredited course at the Cert III or above.

On completion, candidates will be awarded the TAE40110 Certificate IV in Training and Assessment.

Duration:	10 Days Plus post course assignments
Accreditation:	TAE4110
Candidates:	Min 6 Max 20

CRISIS LEADERSHIP & MAJOR EMERGENCY MANAGEMENT TRAINING

Introduction to Major Emergency Management

Introduction to Major Emergency Management course specifically designed for companies with staff who have no previous culture of MEM training. The course covers the fundamentals of emergency management and a practical instructor led exercise based on a realistic scenario relevant to your operations.

Duration:	2 Days
Accreditation:	RISKTEC
Delegates:	Ideal numbers 6-8
Target	Untrained employees with an Emergency Response role, Deputy On Scene Commanders, OIMs, Toolpushers

MEM Coaching and Appraisal

Risktec conducts the 3 day MEM Coaching and Appraisal course which is specifically designed for OIMs and personnel identified for future employment as an OIM or senior facility positions. The course covers the theory of emergency management, a minimum of 9 realistic exercises with PC based simulation and each delegate's performance is formally appraised as the 'Person in Charge' for 1 scenario.

Duration:	3 Days
Accreditation:	RISKTEC
Delegates:	Ideal numbers 6-8
Target	OIMs, Toolpushers, Bargemasters, On Scene Commanders, CRO

OIM / PIC Assessment to OPITO Standard

Risktec can conduct rigorous assessments to the OPITO standard (OIM Controlling Emergencies) or your company standard if you require. You can send your Emergency Response Team (up to 8 personnel) on the MEM Coaching and Appraisal course and then have your OIM assessed with a trained crew on the final day.

Duration:	1 Day refresher training and 1 Day of Assessment per OIM
Accreditation:	RISKTEC
Delegates:	Optimal number 2
Target	OIMs and senior facility personnel

Head Office / Shore Based MEM Training

Risktec conducts Office MEM Training customised to your operations and covering the following areas:

- Understanding the Offshore MEM process
- Corporate command and control principles
- Managing communications and information
- Working with the Media
- Emergency management roles and responsibilities
- Supporting the Next of Kin
- Business Continuity

Duration:	2 Days
Accreditation:	RISKTEC
Delegates:	10 max
Target	All Shore based personnel with an Emergency Management responsibility

SPECIALISED DRILLING TRAINING

Certificate in Well Control & Blowout Prevention (BOP)

This course is fully accredited with IADC and the IWCF, with course curriculums to address Introductory, Fundamental and Supervisory Levels, for surface stack, combined surface or subsea operations.

Duration: 5 Days
Accreditation: IADC WellCAP
 IWCF

Greenhand Training

Introductory level training for roughnecks and roustabouts entering the industry, includes an overview of drilling equipment and techniques, plus practical and theoretical training to safely commence employment in the drilling industry.

Duration: 3 Weeks
Accreditation: M&O

M&O Indonesia/AST

Complex Green Town Warehouse
 Units 3 & 4
 Bengkong, Batam, Riau Province
 INDONESIA

Tel: +62 778 455 856
Email: indonesia@mando.biz

Training Manager

Razali Mokhtar Khan

Cell Ph: +62 8 13724 66646

M&O Global Head Office

Level 2, 432 Murray Street,
 PERTH. WA 6160
 AUSTRALIA

Tel: +61 8 9430 7111
Fax: +61 8 9430 7155
Email: enquiries@mando.biz

